



Career and Financial Management Teacher Job Description

School Site

Challenge Charter High School, 15-20 Central Avenue, Far Rockaway, NY 11691

Who We Are

Since its founding in 2010, Challenge Preparatory Charter School (“Challenge Prep”) has provided students and families with a successful K-8 program in Far Rockaway, Queens. Challenge Charter High School (“CCHS”) will offer a unique early college and career and technical education (“CCTE”) program to ensure that students graduate prepared to be successful in the college and/or career pathway of their choice. CCHS will provide an academically rigorous program that integrates content with real-world technical skills found in the following fields: Aviation, Culinary Arts, Health Sciences, and Hospitality. Through strategic collaborations with industry partners, students will have access to personalized academic and social-emotional learning sequences, authentic field experiences, career counseling, and college coursework.

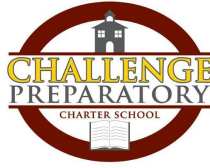
Understanding the Role

We seek spectacular business professionals to join CCHS as its founding career and financial management (“CFM”) teacher. Qualified candidates will be supported in obtaining the NYS Business (CTE) 7-12 teaching certification. In addition to teaching in the content area, the teacher may be required to teach an advisory class, an elective, or coach a sports program to support the growth of the whole child. It is understood that we are one organization with multiple sites and it is expected that all members of the team collaborate to support all of our scholars.

Ongoing Specific Responsibilities

The CFM teacher will collaborate with colleagues to create, develop, and implement a career and financial management course aligned with the [NYS Career and Financial Management Curriculum Framework](#). In addition to providing an overview of our four pathways: Allied Health, Aviation, Culinary Arts, and Hospitality, the course must cover the topics listed below. The CFM teacher will also ensure all scholars successfully develop and maintain a Career Portfolio.

Career Management	Financial Management
Career Development	Budgeting
Options Beyond High School	Money Management
The Job Search Process	Credit & Loans
Workplace Regulations	Interest
Career Readiness Skills (Transferable Skills)	Investing
Lifelong Learning	Consumer Options and Protections
Leadership and Ethics	Insurance
Business Communications & Tech. Innovations	Taxes



Who We Seek

Challenge Charter High School will consider candidates who can demonstrate:

- Commitment to and alignment with CCHS mission, vision, program goals and curriculum
- Effective leadership skills that inspire teamwork and dedication
- Strategic problem-solving skills
- Strong communication skills with students, families, staff, and community members
- Exceptional management and organizational skills
- Positive experience in taking the initiative, assuming accountability and being productive in attaining measurable goals and mission accomplishments
- Ability to plan strategically and effectively, as well as adapting to unforeseen situations
- Ability to create a positive school culture that is welcoming, fun, and conducive to learning

Our Process

In addition to the cover letter, resume, and interview, candidates must deliver a brief “lesson” on one of the career and financial management topics covered in the provided framework. Applicants will also be asked to provide three professional references, one of which must be from a recent direct supervisor.

Minimum Qualifications

- Bachelor’s degree in one of the following areas (or a closely related field):
Business Management, Entrepreneurship, Finance, and International Business
- Certification Exemption: In order to begin teaching prior to obtaining certification, candidates MUST meet at least ONE of the criteria listed below:
 - A. Possess exceptional business, professional, artistic, athletic, or military experience
 - B. Possess at least three years of elementary, middle or secondary classroom teaching experience
 - C. Has obtained tenure (or is on the tenure track) as college faculty
 - D. Has two years of satisfactory experience through the Teach for America program
- Highly motivated to teach students from underserved areas and devoted to closing the achievement gap
- Strong teamwork ethic

Work Year

This is a full-time position which begins in mid-August and goes through the end of June.

An Equal Opportunity Employer

Challenge Charter School is proud to be an Equal Employment Opportunity employer. We do not discriminate based upon race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status. We are committed to building a diverse and inclusive community, particularly in the Far Rockaway area, and committed to educating students. We welcome all applicants who share our mission and vision to join us in our relentless work. Challenge Charter School offers a full benefits program and opportunities for professional growth. Learn more about our mission, team, & the exciting things happening at Challenge by visiting

<https://challengecharterschools.org/>